



THE WEST BENGAL POWER DEVELOPMENT CORPORATION. LTD.
(A Govt. of West Bengal Enterprise)
OFFICE OF THE GENERAL MANAGER
SANTALDIH THERMAL POWER STATION
P.O. - SANTALDIH THERMAL PLANT,
DIST. - PURULIA - 723 146.

Fax No. 03251-260217
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Web Document of Tender

NIT No.: WBPDC/Tend-Adv/CC/13-14/231/STPS

Date: 06.03.2014

NIT REF. NO.: STPS/M&C/Press Tender/CHP(M)/CC/284/14-15/58

DT. 28.02.2014

Description of the Work: "Annual Service contract for the Maintenance (Electrical & Mechanical) jobs of Coal Handling Plant of unit#5 and unit #6.under CHP(M) dept. STPS as per 'Scope of Work' and 'Terms & Conditions' as stipulated in the Tender Documents".

INFORMATION TO BIDDERS: This is a Four Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) and Price Bid (Part-IV). The same will be received and evaluated by the WBPDC, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDC, STPS for the complete work covered under the tender document.

1) Earnest Money: The Earnest Money of Rs. 3,00,000/- (Rupees Three Lac Only) shall be deposited along with the tender papers in the form of Bank Draft / Pay Order in favour of "THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED" payable at United Bank of India, Santaldih Branch / SBI Purulia.

2) A) Total financial involvement: Rs. 1.5 Crore
B) Contract Period: One Year

3) Cost of Tender Paper: Rs. 3,000.00 (Rupees Three Thousand Only).

4) Eligible Criteria / Credential:

Qualifying Requirements: -

(A) Technical:-

The Vendor should have adequately experienced in all related maintenance(Electrical, Mechanical etc.) jobs of Coal Handling plant in a thermal power plant having minimum capacity of 210 MW and higher and coal handling capacity should not be below 15.0 Lac MT per year. Any post bidding time experience will be ignored and can't be added as experience.

2) The vendor should have subject experience as above in coal handling plant jobs for a minimum period of 2(two) years or higher, executed during the last 7 (Seven) years in a thermal power plant of minimum plant capacity of 210 MW .

3)The vendor shall furnish necessary experience certificates i.e. completion certificate and work order in support of their past experience as above.

***Supporting document should be submitted with the tender paper in Part-II i.e. Qualifying Requirements*

(B) Financial:-

i) Experience of successful completion of similar works during last 07 years(financial year) for which offer is invited, should be any of the following:-

a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or

b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

Or

c) One similar completed works costing not less than the amount equal to 80% of the estimated cost.

ii) Party should be financially strong enough to carry out the subject job

iii) Audited balance sheet with profit & loss account for the last three years and bank statement for the last Two year are to be submitted along with main tender documents in qualifying requirements.

iv) The Average annual turnover of the bidder in the preceding three (03) financial years as on the date of 31.01.2014, shall not be less than INR 300 Lacs where other income shall not be considered for arriving at annual turnover as specified

***Supporting document should be submitted with the tender paper in Part-II i.e. Qualifying Requirements*

(C) Additional information:-

i) Notwithstanding anything stated above, WBPDCCL reserves the right to assess the bidder's capability and capacities to perform the contract. If the circumstances so warrant, the QR may be modified in overall interest of work. The employer also reserves the right to reject any or all bids or cancel / withdraw the invitation for bids without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

ii) Information regarding name of the customer / company where similar order has been executed and year of execution is required from the bidders.

iii) Must be financially strong : Audited balance sheet with profit & loss account for the last two years and Bank statement are to be submitted along with tender documents in *Part – II i.e. Qualifying Requirements*.

5) Sale of Tender Paper: From 07.03.2014 to 18.03.2014 on all working days except Saturday day up to 15=00 hour. Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants. But we may enquire about the following documents which may have to be submitted / shown:

Attested Xerox copy of the followings certificates etc should be submitted with the tender paper in Part-II i.e. Qualifying Requirements.

- (a) Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O.,
- (b) Service Tax Registration Certificate,
- (c) Professional Tax Registration Certificate,
- (d) PAN Card,
- (e) Service Tax return submission acknowledgement.
- (f) Income Tax return submission acknowledgement.
- (g) Bank Statement of previous year. (2012-13),
- (h) Audited balance sheet of last 03 (Three) years,
- (i) Latest Professional Tax Deposited Challan.
- (j) Trade License,
- (k) Latest PF deposit challan with employee details.

- The average annual turnover of the bidder in the preceding three (03) financial years as on the date of bid opening, shall not be less than INR 300 Lacs where (Other income shall not be considered for arriving at annual turnover as specified).
- Audited balance sheet with profit & loss account for the last three years and Bank statement are to be submitted along with tender documents

❖ The WBPDCCL reserves the right to cancel the quotation in absence of the above documents at their discretion.

5.1: The WBPDCCL reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.

5.2: Legible photocopies of all documents are to be submitted with counter signed & sealed by the agency. Original copies of documents are to be produced on demand.

5.3: The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number, e-mail id of person(s) authorized to sign the tender for future contact.

5.4: Capability of making Labour Payment within 10th of every month without looking forward for release of bill from F&A Deptt., STPS.

5.5: Capability to control the labours with sufficient command and confidence.

6) Pre-Bid Discussion: It is intended to have a pre-bid discussion at this Office of Sr. Manager(M&C), STPS on 21.03.2014 at 15=30 Hrs. to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

7) Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids:
26-03-2014 up to 15=00 Hrs. and 15=15 Hrs. respectively.

8) Opening of Tender:

- 8.1 : The tenders shall be opened in presence of representative of the agency at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the agencies who have purchased the tender documents. Agency's authorized representative (up to two persons) may attend the opening.
- 8.2: The due date and time of opening of E.M.D.(part-I) & Qualifying Requirement (part-II) after 15=15 Hrs. on 26-03-2014. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 8.3 : Techno - Commercial (Part-III) of tender of those agency who will be considered qualified in view of Part-I and Part-II by the WBPDCCL, shall be opened subsequently at a later date. The due date and time for opening of Techno - Commercial part shall be duly intimated.
- 8.4: Price Bid (Part-IV) of tender of those agencies who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently at a later date. The due date & time of opening of price bid will be duly intimated.

9) Evaluation of Tender:

- 9.1: Issuance of tender documents will not mean that such agencies are automatically considered qualified for the entire tender process.
- 9.2: The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any agency and the WBPDCCL shall bear no liability consequent upon such decision and the agency shall have no claim in this regard against the WBPDCCL.
- 9.3: Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the agency in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the agency is incomplete or agency is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the agency is found to be disqualified by giving incorrect and / or false information.
- 9.4: The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one bidder and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 9.5: Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the bidder, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

10) Sale of Tender Document: From 07.03.2014 to 18.03.2014 up to 15=00Hrs.

Tenders Forms can be obtained from the office of the Sr. Manager (M&C), STPS or his authorized representative against written application on any working day except Saturday between 11=00 Hrs. and 15=00 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.

(S. Maity)
GENERAL MANAGER
SANTALDIH THERMAL POWER STATION
WBPDCCL